

JEFFERSON COUNTY BOARD MINUTES
TUESDAY, April 15, 2025, 4:00 P.M.

Chair Steve Nass presiding.

County Clerk Audrey McGraw called the roll, all members being present in person except Hafften, Truax, and Zarling, who were present via Zoom.

Supervisors Morris, Tracy, White, Drayna, and Poulson, were absent.

District 1	Richard C. Jones	District 2.....	Cassie B. Richardson
District 3	Robert Preuss	District 4.....	Karl Zarling
District 5	James B. Braugher	District 6.....	Dan Herbst
District 7	Dwayne C. Morris	District 8.....	Michael Wineke
District 9	Bruce Degner	District 10.....	Mark Groose
District 11	Elizabeth Hafften	District 12.....	Matthew Tracy
District 13	Amanda Truax	District 14.....	Kirk Lund
District 15	Steven J. Nass	District 16.....	Meg Turville-Heitz
District 17	Phil Ristow	District 18.....	Brandon White
District 19	Dave Drayna	District 20.....	Curtis Backlund
District 21	John C. Kannard	District 22.....	Blane Poulson
District 23	George Jaeckel	District 24.....	Roger Lindl
District 25	Matthew Foelker	District 26.....	Amanda Golson
District 27	Joan Callan	District 28.....	Anthony Gulig
District 29	Mary K. Roberts	District 30.....	Walt Christensen

Richarson led the Pledge of Allegiance. A moment of silence was observed.

Luckey certified compliance with the Open Meetings Law.

Approval of the Agenda. Nass requested that #15 be done before #14. Backlund moved to accept this change and otherwise approve as drafted. Seconded by Jaeckel and passed.

Wineke, Executive Committee Chair, moved to approve the County Board minutes from March 11, 2025. Seconded by Meg Turville-Heitz and passed.

Communications:

County Clerk McGraw presented the following communications:

1. Notice of Public Hearing from the Jefferson County Planning and Zoning Committee for a hearing to be held on April 17, 2025, at 7:00 p.m.
2. Annual Reports: Marsh Country Health Alliance, Russell Kutz; WI County Utility Tax Association (WCUTA), Amanda Truax; and Intercounty Coordinating Committee (ICC), Steve Nass.
3. EMS Working Group Appointment, as listed in the agenda.
4. Standing Committee Appointment by County Board Chair, as listed in the agenda.

5. Retirement Recognition.
6. Treasurer's Monthly Report.

GENERAL FINANCIAL CONDITION JEFFERSON COUNTY, WISCONSIN

April 01, 2025

Available Cash on Hand		
March 01, 2025	\$	14,215,405.08
March Receipts	\$	<u>4,065,786.32</u>
Total Cash		\$ 18,281,191.40
Disbursements		
General – March 2025	\$	7,951,840.63
Payroll – March 2025	\$	<u>1,983,814.54</u>
Total Disbursements		<u>\$ 9,935,655.17</u>
		\$ 8,345,536.23
Cash on Hand (in bank) April 01, 2025	\$	9,063,512.83
Less Outstanding Checks	\$	<u>717,976.60</u>
Total Available Cash		\$ 8,345,536.23
Local Government Investment Pool – General		\$ 27,108,607.00
DANA Investments		\$ 32,150,924.71
Local Government Investment Pool - Clerk of Courts		\$ 33,280.08
Local Government Investment Pool - Farmland Preservation		\$ 584,687.49
Local Government Investment Pool – Local Development Fund		\$ 2,007,470.62
Local Government Investment Pool – General 2		<u>\$ 3.14</u>
		\$ 61,884,973.04
2025 Interest - Super N.O.W. Acct.	\$	18.48
2025 Interest – Sweep Acct.	\$	126,032.95
2025 Interest - L.G.I.P. - General Funds	\$	236,687.10
2025 Interest - DANA Investments	\$	318,152.98
2025 Interest - L.G.I.P. – Local Development Fund	\$	8,395.53
2025 Interest - L.G.I.P. - Farmland Preservation	\$	3,659.94
2025 Interest - L.G.I.P. - Clerk of Courts	\$	357.91
2025 Interest - L.G.I.P. – General 2	\$	<u>4,233.40</u>
Total 2025 Interest	\$	\$ 697,538.29

KELLY M. STADE, JEFFERSON COUNTY TREASURER

Morris present at 4:05 p.m.

Public Comment: None

Special Order of Business:

1. Appointment by County Board Chair and Confirmation by County Board, Phil Ristow, Supervisory District 17. **Braugher moved for the confirmation of Phil Ristow, Supervisory District 17. Seconded by Morris and passed.**
2. Swearing in of Phil Ristow, Supervisory District 17, by Honorable Robert Dehring Jr.

Committee Reports, Resolutions, Proclamations, and Ordinances:

April 15, 2025

Luckey, County Administrator, introduced Resolution 2025-01. Recognizing Supervisor Russell Kutz's leadership on the County Board

WHEREAS, Russell Kutz served as the County Board Supervisor for District 17 from April of 2012 to March of 2025, and

WHEREAS, Supervisor Kutz also served on the HOME Consortium Board, Infrastructure Committee, Fair Park Committee, Human Services Board, Aging & Disability Resource Center Advisory Committee (ADRC), Task Force on County Operations & Organizations, Finance Committee, and Marsh Country Health Alliance. You could always count on Russ to show up at the meeting at 8:29, if the meeting started at 8:30, even though he lived just down the road, and

WHEREAS, Supervisor Kutz was known for his passion in representing the people of Jefferson County and his never-ending desire to learn. He expressed his ideas and concerns in a thoughtful and quiet manner, always giving helpful insights based on his past experiences, and

WHEREAS, the Jefferson County Board of Supervisors recognizes Supervisor Kutz's public service, foresight, leadership, and thoughtfulness which will be missed.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors, meeting this 15th day of April 2025, does hereby honor Supervisor Russell Kutz and wishes him happiness and good health in the years ahead.

Fiscal Note: The institutional knowledge that Supervisor Kutz brought to the Board is priceless.

Christensen moved for the adoption of Resolution No. 2025-01. Seconded by Jaeckel and passed.

Jones, Finance Committee Chair, introduced Resolution No. 2025-02. Approving Emergency Medical Services Workgroup Consultant

Executive Summary

On March 24, 2025, the County Administrator received responses to an Request For Proposals (RFP) for a consultant to assist with the County's Emergency Medical Services (EMS) Workgroup. Two bids were received. UniverCity Alliance proposed to do the work for \$41,140 and Remedy HealthCare Consulting LLC proposed to do the work for \$75,000.

This resolution authorizes the County Administrator to contract with UniverCity Alliance for consultant services for the EMS Workgroup. The Executive Committee voted to accept the low bid at their meeting on March 26, 2025. The Finance Committee also voted to accept the low bid at their meeting on April 8, 2025.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the County issued an RFP on March 6, 2025, for consultants to assist with the EMS Workgroup, and

WHEREAS, such quotes were received with the following results:

<u>Company</u>	<u>Proposal</u>
UniverCity Alliance	\$41,140
Remedy HealthCare Consulting LLC	\$75,000

NOW, THEREFORE, BE IT RESOLVED that the County Administrator is authorized to enter into a contract with UniverCity Alliance for consultant services for the Jefferson County EMS Workgroup.

Fiscal Note: Funds for this project in the amount of \$50,000 were approved by the Board at its March 11, 2025 meeting as a part of the budget carryforwards.

Jones moved for the adoption of Resolution No. 2025-02. Seconded by Kannard and passed.

Jones, Finance Committee Chair, introduced Resolution No. 2025-03. Accepting grant funding for the Public Safety Answering Point program and amending the 2025 budget in the Sheriff's Office

Executive Summary

Every municipal and state agency that provides fire suppression, law enforcement, and emergency medical services may establish a 911 system and most Wisconsin counties operate their own Public Safety Answering Point (PSAP) to meet the needs of their citizens. In order to be eligible for grant funding for NextGeneration 911 through 2019 Wisconsin Act 26, the County Board must designate one Public Safety Answering Point as the single point in a county for the life of the grant program. On July 12, 2022, the County Board adopted a resolution designating the Jefferson County Sheriff's Office as the Public Safety Answering Point in Jefferson County, which allows Jefferson County to be eligible to receive grant dollars under the PSAP program. On July 30, 2024, the Sheriff's Office applied for and was awarded a PSAP grant in the amount of \$141,374 to implement an Emergency Medical Dispatch program and purchase additional equipment for the dispatch center. This grant was not included in the 2025 budget. During 2025 the Sheriff's Office has applied for an additional PSAP grant in the amount of \$36,804 for further upgrades to the dispatch control stations.

This resolution authorizes the acceptance of the PSAP grant funding and amends the 2025 Sheriff's Office budget accordingly. The Finance Committee considered this resolution on April 9, 2025, and recommended forwarding to the County Board for approval.

WHEREAS, the executive summary is incorporated into this resolution, and

WHEREAS, the 2017-2019 Wisconsin state budget required the Wisconsin Department of Military Affairs to create an emergency services IP network to be provided to all Public Safety Answering Points, and

WHEREAS, this digital network is essential in transitioning the state's 911 system from the old and outdated analog system to a current and advanced NextGeneration 911 system, and

WHEREAS, 2019 Wisconsin Act 26 created a much-needed Public Safety Answering Point grant program aimed to provide grant dollars for advanced training of telecommunicators, equipment or software expenses, and incentives to consolidate some or all of the functions of two or more Public Safety Answering Points, and

WHEREAS, 2019 Wisconsin Act 26 requires that only one Public Safety Answering Point per county receive the grant funds, and

WHEREAS, on July 12, 2022, the County Board adopted a resolution designating the Jefferson County Sheriff's Office as the Public Safety Answering Point in Jefferson County, and

WHEREAS, the Sheriff's Office has applied for and received a PSAP grant in the amount of \$141,374, which includes a County match of \$14,137, and

WHEREAS, the Sheriff's Office has also applied for a PSAP grant in the amount of \$36,804, which includes a County match of \$3,680.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors does hereby accept the PSAP grant in the total amount of \$141,374 and directs the Sheriff's Office to work with Administration to identify a source for the match of \$14,137, and also hereby approves the Sheriff's Office to apply for and accept an additional PSAP grant in the total amount of \$36,804 and directs the Sheriff's Office to work with Administration to identify a source for the match of \$3,680.

Fiscal Note: The Sheriff's Office will absorb the matching funds through adjustments to their budget. This resolution authorizes the Finance Director to immediately increase budgeted revenue

and expense by \$127,237 for the award of the PSAP grant in the amount of \$141,374. Should the County be awarded the additional PSAP grant in the amount of \$36,804, the Finance Director is authorized to increase budgeted revenue and expense by \$33,124. If additional revenue is identified by the Sheriff's Office that could offset the matching portion of these grants, the Finance Director is authorized to make the necessary budget adjustments to enact the resolution. As a budget amendment, this resolution requires twenty (20) of thirty (30) affirmative votes for passage.

Jones moved for the adoption of Resolution No. 2025-03. Seconded by Morris and passed. Ayes 26 (Jones, Richardson, Preuss, Zarling, Braugher, Herbst, Morris, Wineke, Degner, Groose, Hafften, Truax, Lund, Nass, Turville-Heitz, Ristow, Backlund, Kannard, Jaeckel, Lindl, Foelker, Golson, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 4 (Tracy, White, Drayna, Poulson), Vacant 0.

Jaeckel, Highway Committee Chair, introduced Resolution No. 2025-04. Approving 2025 Local Road Improvement Program asphalt bids

Executive Summary

The Jefferson County Highway Department obtains funding through the Wisconsin Department of Transportation (WisDOT) Local Road Improvement Program (LRIP) for select projects. For 2025, Jefferson County bid four projects that include funding from WisDOT in the LRIP Program for asphalt material purchase: Jefferson County (CTH D, STH 59 – USH 18), Town of Farmington (Marsh Rd, CTH Y – Switzke Rd), Town of Palmyra (Tamarack Rd, Village of Palmyra – Pavement Change), and Village of Johnson Creek (Linmar Ln, STH 26 – Old 26 Rd). Payne & Dolan was the lowest responsible bidder to supply asphalt for these projects based on asphalt price and haul costs.

This resolution awards the asphalt bid for the 2025 Local Road Improvement Program (LRIP) projects listed above (MSILT) to Payne & Dolan, Incorporated. The Highway Committee considered this resolution at its meeting on March 18, 2025, and recommended forwarding it to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Highway Department was authorized to receive bids on pre-mixed asphalt products needed in 2025, and

WHEREAS, such bids were received and opened on March 12, 2025, with the following results:

<u>Company</u>	<u>Bid Prices (PG58-28 Asphalt)</u>		
	<u>5 LT</u>	<u>4 LT</u>	<u>3 LT</u>
Payne & Dolan, La Grange	\$49.95 per ton	\$46.50 per ton	\$42.75 per ton
<i>**Lowest combined asphalt bid including haul cost for all projects.</i>			
Payne & Dolan, Waukesha	\$54.75 per ton	\$53.25 per ton	\$47.75 per ton
Payne & Dolan, Waterloo	\$54.75 per ton	\$53.25 per ton	\$47.75 per ton
Wolf Paving, Delafield	\$56.00 per ton	\$54.15 per ton	\$48.75 per ton

WHEREAS, Payne & Dolan is the lowest responsible bidder to provide asphalt for the projects based on asphalt price and haul costs for all four projects listed below:

County Highway D (STH 59 – USH 18): County Highway Improvement –Supplemental (CHIS)
Marsh Rd (CTH Y – Switzke Rd) – Town of Farmington (Town Road Improvement (TRI)

Tamarack Rd (Village of Palmyra – Pavement Change) – Town of Palmyra (Town Road Improvement (TRI)

Linmar Ln (STH 26 – Old 26 Rd) – Village of Johnson Creek (Municipal Street Improvement with population less than 20,000 (MSILT)

NOW, THEREFORE, BE IT RESOLVED the asphalt bids for the Local Road Improvement Program (LRIP) projects for Jefferson County, Town of Farmington, Town of Palmyra and the Village of Johnson Creek be awarded to Payne & Dolan, Incorporated after all state and municipal agreements are signed.

Fiscal Note: The Wisconsin Department of Transportation requires asphalt purchase projects through the Local Road Improvement Program (LRIP) be awarded to a paving contractor. The funds for asphalt purchases will come from the WisDOT Local Road Improvement Program. Funding for the purchase of asphalt has been appropriated in the Highway Department budget.
Jaeckel moved for the adoption of Resolution No. 2025-04. Seconded by Backlund and passed.

Jaeckel, Highway Committee Chair, introduced Resolution No. 2025-05. Approving 2025 pre-mixed hot mix asphalt vendor quotes

Executive Summary

On March 12, 2025, the Highway Department received quotes from all area vendors for pre-mixed asphalt. The Highway Department purchases the asphalt from the vendors and delivers the material to the job site for placement by County crews. The vendor selected by the County will be determined by the location of the project and the plant location to obtain the best price for each project.

This resolution authorizes the Jefferson County Highway Department to purchase pre-mixed asphaltic concrete products at the prices listed below from any of the asphalt vendors in 2025. The Highway Committee considered this resolution at its meeting on March 18, 2025, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Highway Department is authorized to receive quotes on pre-mixed asphalt products needed in 2025, and

WHEREAS, such quotes were received and opened on March 12, 2025, with the following results:

<u>Company</u>	<u>Price (per ton)</u>			<u>Location</u>
	<u>5LT</u>	<u>4LT</u>	<u>3LT</u> (Mix Design)	
Wolf Paving	\$56.00,	\$54.15,	\$48.75 PG58-28	Delafield. SP
Payne & Dolan	\$49.95,	\$46.50,	\$42.75 PG58-28	LaGrange
Payne & Dolan	\$54.75,	\$53.25,	\$47.75 PG58-28	Waukesha
Payne & Dolan	\$54.75,	\$53.25,	\$47.75 PG58-28	Waterloo

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to purchase pre-mixed asphalt products at the listed prices from any of the asphalt vendors in 2025.

Fiscal Note: The Highway Department will determine the best price for each project (asphalt price plus trucking) when selecting a plant location. The department will also consider plant schedule, availability, and production rates. Funds for the purchase of hot mix asphalt have been appropriated in 2025 Highway Maintenance Account No. 53311 and Highway Construction Account No. 53312.

Jaeckel moved for the adoption of Resolution No. 2025-05. Seconded by Lindl and passed.

Jaeckel, Highway Committee Chair, introduced Resolution No. 2025-06. Approving 2025 asphalt milling quotes

Executive Summary

On March 12, 2025, the Highway Department received quotes from area vendors for asphalt milling. The Highway Department schedules all projects to work on-site with the selected vendor. This resolution authorizes the Jefferson County Highway Department to accept the seasonal quotes for 2025 from all vendors listed below utilizing the lowest priced vendor, unless the vendor cannot meet the project schedule of the department, in which case the next lowest priced vendor shall be used. The Highway Committee considered this resolution at its meeting on March 18, 2025, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Highway Department is authorized to receive quotes on milling needed in 2025, and

WHEREAS, such quotes were received and opened on March 12, 2025, with the following results:

Company

Milling

Tri-County Paving

\$0.5800 per sq. yd. @ 1 inch depth (County & Town)
\$0.8000 per sq. yd. @ 2 inch depth (County & Town)
\$1.1000 per sq. yd. @ 3 inch depth (County & Town)
\$1.3600 per sq. yd. @ 4 inch depth (County & Town)

Payne & Dolan

\$1.5000 per sq. yd. @ 1 inch depth (County & Town)
\$1.5000 per sq. yd. @ 2 inch depth (County & Town)
\$1.5500 per sq. yd. @ 3 inch depth (County & Town)
\$1.5500 per sq. yd. @ 4 inch depth (County & Town)

WK Construction

\$1.1300 per sq. yd. @ 1 inch depth (County)
\$2.6200 per sq. yd. @ 1 inch depth (Town)
\$1.1700 per sq. yd. @ 2 inch depth (County)
\$2.6700 per sq. yd. @ 2 inch depth (Town)
\$1.2400 per sq. yd. @ 3 inch depth (County)
\$2.9200 per sq. yd. @ 3 inch depth (Town)
\$1.3800 per sq. yd. @ 4 inch depth (County)
\$3.1800 per sq. yd. @ 4 inch depth (Town)

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to accept the seasonal quotes for 2025 from all vendors utilizing the vendor that provides the best value for the county based on unit price and production unless the vendor cannot meet the project schedule of the department, in which case the next lowest priced vendor shall be used based on unit price and production.

Fiscal Note: Funds for the purchase of asphalt milling have been appropriated in 2025 Highway Maintenance Account No. 53311 and Highway Construction Account No. 53312.

Jaeckel moved for the adoption of Resolution No. 2025-06. Seconded by Backlund and passed.

Jaeckel, Highway Committee Chair, introduced Resolution No. 2025-07. Approving 2025 asphalt pulverizing quotes

Executive Summary

On March 12, 2025, the Highway Department received quotes from area vendors for asphalt pulverizing. The Highway Department schedules all projects to work on-site with the selected vendor. This resolution authorizes the Jefferson County Highway Department to accept the seasonal quotes for 2025 from all vendors listed below utilizing the lowest priced vendor, unless

the vendor cannot meet the project schedule of the department, in which case the next lowest priced vendor shall be used. The Highway Committee considered this resolution at its meeting on March 18, 2025, and recommended forwarding to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the Jefferson County Highway Department is authorized to receive quotes on full depth pulverizing needed in 2025, and

WHEREAS, such quotes were received and opened on March 12, 2025, with the following results:

<u>Company</u>	<u>Full Depth Pulverizing</u>
Payne & Dolan	\$0.3700 per sq. yd. (County) \$0.4100 per sq. yd. (Town)
Tri-County Paving	\$0.6800 per sq. yd. (County & Town)
WK Construction	\$0.5900 per sq. yd. (County & Town)

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Highway Department is authorized to accept the seasonal quotes for 2025 from all vendors utilizing the vendor that provides the best value for the county based on unit price and production unless the vendor cannot meet the project schedule of the department, in which case the next lowest priced vendor shall be used based on unit price and production.

Fiscal Note: Funds for asphalt pulverization have been appropriated in 2025 Highway Maintenance Account No. 53311 and Highway Construction Account No. 53312.

Jaeckel moved for the adoption of Resolution No. 2025-07. Seconded by Lindl and passed.

Braugher, Human Resources Committee Chair, introduced Ordinance No. 2025-01. Amending Personnel Ordinance HR0360 Hours of Work, Overtime, and Compensatory Time, and amending the 2025 budget in the Sheriff's Office

The purpose of this ordinance amendment is to update Section HR0360 of the Jefferson County Personnel Ordinance to revise the shift differential for Communication Operators. The shift differential rates for Communication Operators have not been meaningfully adjusted in over 40 years, and the current structure no longer reflects the market or operational realities of 24/7 staffing. This change supports the County's Strategic Plan goals of enhancing organizational effectiveness and supporting workforce sustainability, particularly through improved recruitment and retention. This amendment revises Section HR0360 of the Jefferson County Personnel Ordinance to increase the shift differential for Communications Operators to \$2.00/hr for second shift (previously \$0.10/hr), \$3.00/hr for third shift (previously \$0.20/hr) and \$2.00/hr for working in a Field Training Officer capacity (previously \$0.35/hr). The Human Resources Committee and the Finance Committee supported this amendment at their meetings on April 15, 2025, and April 9, 2025, respectively and recommended forwarding it to the County Board for approval.

NOW, THEREFORE IT BE ORDAINED by the Jefferson County Board of Supervisors that Section HR0360, Hours of Work, Overtime, and Compensatory Time, of the Personnel Ordinance be amended as follows:

Section 1. Section HR0360, *Hours of Work, Overtime, and Compensatory Time*, subsection B.9(a) are amended as follows:

9. Shift Differentials and Premium Pay: [cr. 12/13/11, ord. 2011-21; am 04/16/2013, ord 2013-02; am 06/11/2013, ord 2013-07]

- a. Communications Operators working the second shift shall receive two dollars (\$2.00) per hour in addition to their regular rate of pay; employees working the third shift shall receive three dollars (\$3.00) per hour in addition to their regular rate of pay. Communication Operators working in a Field Training Officer (FTO) capacity for four (4) hours or more will receive two dollars (\$2.00) per hour shift differential for those hours. [cr. 12/13/11, ord. 2011-21; am. 11/12/14, ord. 2014-24]

Section 2. This ordinance shall be effective April 20, 2025, and after passage and publication as provided by law.

Fiscal Note: The fiscal impact of the change in shift differential for Communications Operators is approximately \$34,250 annually, and \$22,850 for the remainder of 2025, inclusive of benefits. Funding for this change will be provided by adding five state inmates to the current jail population for three months at \$60 per day, for a total revenue increase of \$27,000. This resolution authorizes the Finance Director to make the necessary budget adjustments to enact this ordinance. This is a budget amendment. 20 of 30 affirmative votes are required for passage of this ordinance.

Braugher moved for the adoption of Ordinance No. 2025-01. Seconded by Callan and passed. Ayes 26 (Jones, Richardson, Preuss, Zarling, Braugher, Herbst, Morris, Wineke, Degner, Goose, Hafften, Truax, Lund, Nass, Turville-Heitz, Ristow, Backlund, Kannard, Jaeckel, Lindl, Foelker, Golson, Callan, Gulig, Roberts, Christensen), Noes 0, Abstain 0, Absent 4(Tracy, White, Drayna, Poulson), Vacant 0

Braugher, Human Resources Committee Chair, introduced Resolution No. 2025-08. Authorizing Agreement with GovInvest for Compensation Analysis Services

Executive Summary

Jefferson County strives to ensure competitive and equitable compensation practices that align with its Strategic Plan and support the County's ability to attract and retain qualified employees. On March 6, 2025, representatives from GovInvest provided a live demonstration of their Compensation Analysis software during a joint meeting of the Human Resources and Finance Committees. GovInvest's software provides robust compensation analysis tools, including real-time labor market comparisons and benefit benchmarking for up to 100 job classifications across 12 comparable counties. Both committees expressed strong interest in the tool's functionality, particularly its ability to provide real-time analytics, model future cost implications, and benchmark compensation using comparable counties.

The software proposal was submitted by Carahsoft Technology Corp., the exclusive authorized reseller for GovInvest under a cooperative purchasing contract. Carahsoft is a trusted public-sector distributor that simplifies procurement by offering government pricing through established cooperative agreements, ensuring compliance with the County's purchasing ordinance and state procurement rules. The proposed agreement includes a one-time configuration and training fee of \$8,375 and an annual software subscription cost of \$26,550 per year for a three-year term, totaling \$88,025 for the full term of the agreement.

Following this presentation, the Human Resources Committee formally reviewed the proposal on March 18, 2025, and recommended that the agreement move forward to the Finance Committee for review on April 9, 2025, and ultimately to the County Board for approval. In preparation for the analysis, the Human Resources Committee approved a list of twelve comparable counties on April 15, 2025, including: Calumet, Columbia, Dane, Dodge, Fond du Lac, Manitowoc, Rock, Sauk, Sheboygan, Walworth, Washington, and Waukesha.

This resolution authorizes the County Administrator to contract with GovInvest, through Carahsoft Technology Corp., for Compensation Analysis Services for a three-year term. The Human Resource Committee and the Finance Committee both considered this resolution at their meetings on March 19, 2025, and April 9, 2025, respectively. Both recommended forwarding it on to the County Board for approval.

WHEREAS, the above Executive Summary is incorporated into this resolution, and

WHEREAS, Jefferson County seeks to implement a data-driven compensation strategy to support recruitment and retention efforts in alignment with the County's Strategic Plan, and

WHEREAS, GovInvest's BenchmarkingTotal software provides robust compensation analysis tools, including real-time labor market comparisons and benefit benchmarking for up to 100 job classifications across 12 comparable counties, and

WHEREAS, Carahsoft Technology Corp., the exclusive authorized public sector distributor for GovInvest, has submitted this quote under the OMNIA Partners Software Solutions and Services cooperative contract (R240303), which meets the cooperative purchasing provisions outlined in the Jefferson County Purchasing Ordinance as revised December 10, 2024, thereby satisfying competitive procurement requirements, and

WHEREAS, the use of GovInvest's tools will support Jefferson County's Strategic Plan goals, including enhancing workforce sustainability, improving employee engagement and retention, and promoting fiscal responsibility through informed decision-making.

NOW, THEREFORE, BE IT RESOLVED that the Jefferson County Board of Supervisors hereby authorizes entering into a three-year agreement with GovInvest, through Carahsoft Technology Corp., for compensation analysis services in the amount of \$88,025, with annual subscription renewals and future funding subject to County budget approval.

BE IT FURTHER RESOLVED that the County Administrator is authorized to execute all necessary documents and take such further action as may be necessary to implement this agreement in compliance with the County's Purchasing Ordinance.

Fiscal Note: This product is intended to replace future compensation studies performed by external consultants. The current Market-Response Compensation Management Program Policy adopted by the Human Resource Committee on June 10, 2024, requires a comprehensive evaluation of all positions every three years. In 2018, Jefferson County engaged The Austin Peters Group at a cost of \$88,230.

Initial funding for year one of the proposed contract in the amount of \$34,925 will be provided by savings realized by a vacant Risk Manager/Safety Office position in the Human Resources Department. In future years, savings produced by discontinuing the practice of contracting for compensation studies will fund the ongoing cost of the software. GovInvest has proposed a cost of \$26,550 per year for 2026-2027.

Braughler moved for the adoption of Resolution No. 2025-08. Seconded by Zarling and passed.

Morris, Law Enforcement & Emergency Management Committee Chair, introduced Proclamation No. 2025-01. Proclaiming May 11 – 17, 2025, as National Police Week

NOW, THEREFORE, BE IT PROCLAIMED by the Jefferson County Board of Supervisors that May 11th – 17th, 2025, is hereby recognized as National Police Week and all government officials, parents, teachers, school administrators, caregivers, business leaders, non-profit organizations, and the people of Jefferson County are called upon to observe this week with appropriate ceremonies and observances in which everyone may join in commemorating law enforcement officers, past and present, who by their faithful and loyal devotion to their

responsibilities have rendered a dedicated service to our community and, in doing so, have established for themselves an enviable and enduring reputation for preserving the rights and security of all citizens.

Morris moved for the adoption of Proclamation No. 2025-01. Seconded by Braughler and passed.

Christensen, Parks Committee Chair, introduced Resolution No. 2025-09. Accepting bid for the Construction of the Interurban Trail Phase III and amending the 2025 budget in the Parks Department

Executive Summary

The Jefferson County Parks Department is continuing construction of a multi-use recreation trail on utility right-of-way owned by We Energies. The proposed trail is 10.96 miles and is located on the former interurban rail line between the City of Watertown and the City of Oconomowoc. The path cross-section will consist of a 10-foot-wide asphalt surface with 2-foot-wide aggregate shoulders. The project includes 10 miles of trail within Jefferson County, and 1 mile of trail in Waukesha County. The City of Watertown and the City of Oconomowoc are the project boundaries. The trail will act as an extension of the Lake Country Trail and eventually connect to the City of Pewaukee.

This project has completed 2 of 3 phases of construction consisting of 7 miles of trail and two recreation bridges. A Wisconsin Department of Transportation, Transportation Alternatives Program grant has been awarded for the third phase of the project which is anticipated to cover 80% of the construction costs. This phase of the project will complete the paved trail from Watertown to the Jefferson County line.

Jefferson County Parks opened bidding for this project on Tuesday, March 4, 2025 and closed bidding on Tuesday, March 25th at 10:00 am. The Parks Committee reviewed the submitted bids at its meeting on Thursday, March 27, 2025,, and recommended forwarding this resolution to the Jefferson County Board of Supervisors to accept the bid of Kartechner Brothers LLC for \$1,473,585.29 as the lowest responsible bidder to complete this project as defined in the project manual and construction documents and amend the 2025 budget accordingly.

WHEREAS, Jefferson County has completed phases 1 and 2 of the Interurban Trail project including multiple structures in phase 3, and

WHEREAS, the final phase of the project will take the trail to the County line where Waukesha County plans to complete the final section of the trail into Oconomowoc in 2026, and

WHEREAS, Jefferson County worked with KL Engineering to design, engineer, and permit all areas of this project in coordination with the Wisconsin Department of Transportation's guidelines, and

WHEREAS, bids were solicited and received for the construction of the final 3 miles of paved trail, all signage, structures, safety railing, erosion control, and traffic control defined in the project manual, and

WHEREAS, the following bids were received:

Kartechner Brothers LLC	\$1,473,585.29
Musson Bros., Inc.	\$1,805,381.80
Janke General Contractors	\$1,878,844.96
Parking Lot Maintenance	\$2,120,534.24
Buteyn-Peterson Construction Company	\$2,197,346.52

NOW, THEREFORE, BE IT RESOLVED that Kartechner Brothers LLC is selected as the lowest responsible bidder to complete the final phase of the Interurban Bike Trail, and the County Administrator is authorized to enter into a contract with Kartechner Brothers LLC at a cost not to exceed \$1,473,585.29 and amend the 2025 Parks Department budget accordingly.

BE IT FURTHER RESOLVED that the County Administrator is authorized to approve any change orders within 10% of the bid cost using project contingency funds.

Fiscal Note: Jefferson County Parks has received a Transportation Alternatives Program Grant for 80% of the total project cost, covering up to \$1,368,580.46 with the County's portion of the project totaling \$342,145.12. Of this amount, \$121,474.47 will be covered by carryover funds specified for this project, \$100,000 will be covered by funds carried forward for the purchase of Trieloff land that are no longer needed for that purchase, and \$120,670.65 will first be paid for from any remaining project contingency which totals \$147,358, then from the proceeds of the sale of land to Onego Bio, which will be transferred from the Capital Projects Fund to the General Fund upon the closing of the land sale. This resolution authorizes the Finance Director to make the necessary budget adjustments to enact the resolution. As a budget amendment, this resolution requires twenty (20) of thirty (30) affirmative votes for passage.

Christensen moved for the adoption of Resolution No. 2025-. Seconded by Morris and passed. Ayes 24 (Jones, Richardson, Preuss, Zarling, Braughler, Herbst, Morris, Wineke, Degner, Hafften, Truax, Lund, Nass, Turville-Heitz, Ristow, Backlund, Kannard, Lindl, Foelker, Golson, Callan, Gulig, Roberts, Christensen), Noes 2 (Groose, Jaeckel), Abstain 0, Absent 4 (Tracy, White, Drayna, Poulson), Vacant 0.

Morris, Law Enforcement & Emergency Management Committee Chair, introduced Resolution No. 2025-10. Adopting The Jefferson County Hazard Mitigation Plan 2025-2029
Executive Summary

The Federal Disaster Mitigation Act of 2000 requires that government units periodically update their Hazard Mitigation Plans. Jefferson County initially adopted a multi-jurisdictional Hazard Mitigation Plan in 2008 and updated the plan in 2012 and 2018. On September 10, 2024, the Jefferson County Board of Supervisors passed Resolution 2024-43 requiring the Emergency Management Department to update its plan. This new 2025 update will guide hazard mitigation efforts in Jefferson County for the next five-year period from 2025 through 2029.

The Jefferson County Hazard Mitigation Plan (2025-2029) identifies demographic and economic characteristics, climate, natural resources, land use, and developmental trends of the county. Special needs populations and groups are also identified. The plan inventories critical facilities in the County in light of natural hazards along with estimated losses to buildings and infrastructure. This plan makes clear appropriate solutions in terms of a wide range of activities that help to foster hazard mitigation efforts. Mitigation funding sources, maps, and other important features are included.

This resolution adopts the 2025-2029 Jefferson County Hazard Mitigation Plan. The Law Enforcement & Emergency Management Committee considered this resolution at its meeting on March 28, 2025, and recommended forwarding it to the County Board for approval.

WHEREAS, the Executive Summary is incorporated into this resolution, and

WHEREAS, the United States Congress passed the Disaster Mitigation Act of 2000 (DMA2K), which requires that a local unit of government must have an approved all hazard mitigation plan before it can receive Federal grant monies from the Federal Emergency Management Agency for pre-disaster mitigation projects, and

WHEREAS, Jefferson County Emergency Management has updated the comprehensive Hazard Mitigation Plan, initially adopted in 2008, that evaluates the risks posed by potential hazards including, but not limited to, flooding, tornadoes, winter storms, and other severe weather conditions, and identifies strategies for reducing the impact of such hazards on the community, and

WHEREAS, the Jefferson County Board of Supervisors adopted Resolution No. 2024-43 on September 10, 2024, to accept public input concerning the updated plan, and

WHEREAS, Jefferson County has engaged relevant stakeholders, including local governments, emergency responders, community organizations, and the public, in the planning process to ensure the plan is comprehensive and reflects the needs of all residents, and

WHEREAS, the Jefferson County Hazard Mitigation Plan is designed to enhance the County's ability to protect its residents, infrastructure, and economy from the effects of disasters through proactive mitigation strategies, improved risk assessments, and coordinated response efforts, and

WHEREAS, the adoption of this plan demonstrates Jefferson County's commitment to mitigating hazards and improving the resilience of our communities, and

WHEREAS, the Jefferson County Board of Supervisors makes the following findings:

1. The Jefferson County Hazard Mitigation Plan, as prepared and presented by the Jefferson County Emergency Management Department, is hereby adopted as the official Hazard Mitigation Plan for Jefferson County.
2. The plan shall be used as a guide for future hazard mitigation efforts and will serve as the foundation for seeking and applying for federal, state, and local funding to implement mitigation projects.
3. The Jefferson County Emergency Management Director is hereby authorized to submit the adopted plan to FEMA and other relevant authorities for approval.
4. The Hazard Mitigation Plan shall be reviewed periodically and updated as necessary, with public input and participation from relevant stakeholders, to ensure its continued relevance and effectiveness.

NOW, THEREFORE, BE IT RESOLVED that Jefferson County hereby adopts the Jefferson County Natural Hazards Mitigation Plan: 2025-2029. While content related to Jefferson County may require revisions to meet the plan approval requirements, changes occurring after adoption will not require Jefferson County to re-adopt any further iterations of the plan. Subsequent plan updates following the approval period for this plan will require separate adoption resolutions.

BE IT FURTHER RESOLVED THAT this resolution shall take effect immediately upon its adoption.

Fiscal Note: This resolution has no direct fiscal impact.

Morris moved for the adoption of Resolution No. 2025-10. Seconded by Roberts and passed.

Jaeckel, Planning and Zoning Committee Chair, introduced the following report:

REPORT TO THE HONORABLE MEMBERS OF THE JEFFERSON COUNTY BOARD OF SUPERVISORS by the Jefferson County Planning and Zoning Committee recommending approval of petitions to amend the official zoning map of Jefferson County.

Jaeckel, Planning and Zoning Committee Chair, introduced Ordinance No. 2025-02. Amending Official Zoning Map

WHEREAS, the Jefferson County Board of Supervisors has heretofore been petitioned to amend the official zoning map of Jefferson County, and

WHEREAS, Petitions R4588A-25, R4590A-25, R4591A-25, R4592A-25, R4593A-25 and R4594A-25 were referred to the Jefferson County Planning and Zoning Committee for public hearing on March 27, 2025, and

WHEREAS, at its meeting on March 27, 2025, the Planning and Zoning Committee considered the request to amend the Official Zoning Map of Jefferson County after conducting a public hearing regarding the requested amendment, and after receiving a recommendation from the affected Town, hereby make the following recommendation to the Board of Supervisors in open session, and

WHEREAS, given due notice, the affected town board has provided its recommendation, and

WHEREAS, the Planning and Zoning Committee has reviewed and considered the facts presented in the application and received at the public hearing, relating to the listed petitions and compliance with criteria and standards set forth in s. 91.48 of the Wisconsin Statutes and ss. 22-56(b) of the Jefferson County Zoning Ordinance for rezoning out of an A-1 Exclusive Agricultural zone, and

WHEREAS, the Planning and Zoning Committee has found that the criteria and standards set forth in s. 91.48 of the Wisconsin Statutes and ss. 22-56(b) of the Jefferson County Zoning Ordinance for rezoning out of an A-1 Exclusive Agricultural zone have been met and the petitions are consistent with the Jefferson County Comprehensive Plan and Farmland Preservation Plan as identified in the Decision of the Planning and Zoning Committee, and

WHEREAS, consistent with the recommendations of the Planning & Zoning Committee, the Board of Supervisors finds, where applicable, the standards set forth in s. 91.48 of the Wisconsin Statutes and ss. 22-56(b) of the Jefferson County Zoning Ordinance for rezoning out of an A-1 Exclusive Agricultural zone are met by the proposed amendment to the official zoning map, and

NOW, THEREFORE, BE IT ORDAINED that the Jefferson County Board of Supervisors does amend the official zoning map of Jefferson County as follows:

From A-1 Exclusive Agricultural to A-2 Agricultural and Rural Business

Rezone 7.6-acres from A-1 to A-2 to allow for existing salvage yard at W1955 State Road 16 in Town of Ixonia, PIN 012-0816-1731-000 (33.110 ac) and 012-0816-1734-000 (40.0 ac.). Rezoning is conditional upon receipt of and recording of the final certified survey map. This is in accordance with ss. 22-304 – 22.310 of the Jefferson County Zoning Ordinance. R4588A-25 – Arthur Krueger Trust.

From A-1 Exclusive Agricultural to A-3 Agricultural and Rural Residential

Rezone from A-1 to A-3 to create a 3.5-acre lot around the house and buildings and a 2.0-acre lot at N9650 Dewey Road in the Town of Ixonia, PIN 012-0816-0411-000 (30.350 ac). Rezoning is conditional upon receipt of and recording of the final certified survey map, receipt of suitable soil test, access approval of maintaining authority and filing of affidavit of zoning status on remaining lands. This is in accordance with ss. 22-339 – 22.350 of the Jefferson County Zoning Ordinance. R4590A-25 – David Rehm

Rezone from A-1 to A-3 to create a 2-acre residential lot at N4062 County Road E in the Town of Sullivan, PIN 026-0616-1422-005 (31.965 ac). Rezoning is conditional upon receipt of and recording of the final certified survey map, receipt of suitable soil test, access approval of

maintaining authority and extraterritorial plat review. This is in accordance with ss. 22-339 – 22.350 of the Jefferson County Zoning Ordinance. R4591A-25 – Barry & Pauline Stephan Rezone from A-1 to A-3 to create a 2-acre residential lot north of N8817 West Road in the Town of Watertown, PIN 032-0814-1521-000 (30.0 ac). Rezoning is conditional upon receipt of and recording of the final certified survey map, receipt of suitable soil test, access approval of maintaining authority and filing of affidavit of zoning status on remaining lands. This is in accordance with ss. 22-339 – 22.350 of the Jefferson County Zoning Ordinance. R4592A-25 – Helen M Weihert

From A-1 Exclusive Agricultural & R-2 Residential-Unsewered to A-3 Agricultural and Rural Residential

Rezone .11 acres from A-1 to A-3 from PIN 026-0616-2843-002 (9.899) and from R-2 to A-3 from PIN 026-0616-2843-003 (.522 ac) and 026-0616-2743-004 (.421 ac) to be combined into an approximate 1-acre lot at N2874 Roger Road in Town of Sullivan, PIN 026-0616-2843-003 (.522 ac). Rezoning is conditional upon receipt of and recording of the final certified survey map. This is in accordance with ss. 22-339 – 22.350 of the Jefferson County Zoning Ordinance. R4593A-25 – Eric Gustafson

From A-2 Agricultural and Rural Business to A-3 Agricultural and Rural Residential

Rezone 1.1-acres from A-2 to A-3 to allow the existing duplex located at W1951/W1953 State Road 16 in Town of Ixonia, PIN 012-0816-1731-000 (33.110 ac). Rezoning is conditional upon receipt of and recording of the final certified survey map. This is in accordance with ss. 22-339 – 22.350 of the Jefferson County Zoning Ordinance. R4594A-25 – Arthur Krueger Trust

The above zoning amendments shall be null and void and have no effect one year from the date of County Board approval unless all applicable conditions have been completed.

Jaeckel moved for the adoption of Ordinance No. 2025-02. Seconded by Foelker and passed. Kannard abstained from voting due to potential conflict of interest.

Callan, Solid Waste & Air Quality Committee Chair, introduced Resolution No. 2025-11. Supporting Jefferson County Clean Sweep, E-Waste Recycling, Tire Recycling, and Drug Take Back Program

Executive Summary

For many years, the Clean Sweep program has successfully provided the citizens of Jefferson County opportunities to dispose of unwanted hazardous household and agricultural wastes, as well as unwanted prescription drugs, in a convenient and affordable manner. Without the Clean Sweep program, residents of Jefferson County would have no means to properly dispose of these items. Providing these services keeps hazardous waste out of the landfills and wastewater treatment facilities, helping to protect the local environment and groundwater from potentially harmful materials. The Jefferson County Solid Waste Program holds multiple annual events in Jefferson County, collecting hazardous household and agricultural waste, electronics (e-waste), appliances, and tires. The Clean Sweep program also provides assistance to the Jefferson County Sheriff's Department and local police departments in successfully implementing a Drug Take Back program across Jefferson County, where over 29,091 pounds of unwanted prescription drugs have been collected since 2008. These events are made possible due to grant funding opportunities through the Wisconsin Department of Agriculture, Trade and Consumer Protection (DATCP) and Wisconsin Department of Natural Resources.

This resolution expresses the Jefferson County Board of Supervisors' continued support of the Clean Sweep Program and grant funding opportunities. The Solid Waste Committee considered this resolution at its April 1, 2025, meeting and recommended forwarding this resolution to the County Board of Supervisors for approval..

WHEREAS, the Executive Summary is incorporated in this resolution, and

WHEREAS, the Jefferson County Solid Waste Program is interested in continuing to host Clean Sweep events open to all Jefferson County residents to collect and safely dispose of unwanted agricultural and household hazardous wastes and unwanted prescription drugs, and

WHEREAS, the Jefferson County Solid Waste Program will provide assistance to local police departments throughout the year in the collection of unwanted prescription drugs.

NOW, THEREFORE, BE IT RESOLVED, the Jefferson County Board of Supervisors displays support of the Wisconsin Department of Agriculture, Trade, and Consumer Protection Clean Sweep program.

Fiscal Note: Passage of this resolution assists the County in securing future grant funding for Solid Waste and Air Quality programs.

Callan moved for the adoption of Resolution No. 2025-11. Seconded by Golson and passed.

Appointment by County Board Chair:

By virtue of the authority vested in me under Section 2-212 of the Jefferson County Code, I hereby request confirmation of the following appointment as listed in the agenda:

Dave Flowers, Community Group Representative, to the Local Emergency Planning Committee (LEPC) for an indeterminate term.

Morris moved to confirm the above appointment. Seconded by Lund and passed.

Appointment by County Administrator:

By virtue of the authority vested in me under Section 59.18(2)(c) of the Wisconsin Statutes and Chapter 2, Article II, Division II, Subdivision VI of the Jefferson County Code, I respectfully request confirmation of the following appointments as listed in the agenda:

Joan Callan to the Human Services Board to fill an unexpired term ending November 1, 2026.

Kristin Martin and Cari Redington (Cambridge), Kyle Jacobson and Duane Scott (Fort Atkinson), Tom Beirl (Jefferson), Katie Tietzen (Johnson Creek), Tracy Grant (Waterloo), and Beth Mueller (Watertown) appointed to the Municipal Library Board for a three-year term beginning May 1, 2025 and ending May 1, 2028.

Melissa Howe, Town of Ixonia, to the Oconomowoc Library Board for a three-year term ending May 1, 2028.

Steve Nass to the Board of Health for a three-year term ending May 9, 2028.

Danielle Thompson, Law Representative, to the Traffic Safety Commission for an indeterminate term.

Morris moved to confirm the above appointment. Seconded by Turville-Heitz and passed.

Public Comment: (General) None

Announcements:

Supplemental information presented at the April 15, 2025, Jefferson County Board meeting will be available at the County Clerk's office upon request during regular Courthouse hours or on the County's website at www.jeffersoncountywi.gov.

There being no further business, Jaeckel moved that the Board adjourn. Seconded by Turville-Heitz and passed at 4:56 p.m.